



# GVAHA BOARD MEETING MINUTES

August 1, 2023  
7:00 pm

**Facilitated by:** President of the Board, Andy Barnes

**Minutes:** Ciji Marckini

## AGENDA

**Call to order by:** Andy Barnes **at 7:04 pm**

**Attendance:** Andy Barnes, John Kersaan, Vicki Vander Veen, Karen Sobeck, Kelli Sterley, Brandon Gorby, Ciji Marckini, Audra Atkinson (via phone), Dave Atkinson (via phone)

**Absent:** Joel Breazeale, Jack Williams

### **Welcome-**

Introduction of visitors & discussion: Visitor Nick Marckini

### **GVAHA Staff reports:**

- **Hockey Director** – Joel
  - Coaches meetings – August 14 for 10U and younger; August 15 for 12U and older
- **Hockey Director** – Jack
  - LTS and LTP dates and finding coaches

Session 1 (\$180)	Session 2 (\$165)	Session 3 (\$130)
<i>Saturdays</i>	<i>Saturdays</i>	<i>Tuesdays</i>
Oct	Dec	March
7	30	19
14	Jan	26
21	6	April
28	13	9
Nov	20	16
4	27	30
11	Feb	May
18	3	7
25	10	14
Dec	17	21
2	24	
9	March	
16	2	
23	9	

- Session 1 will be \$150 and the following dates removed: October 14 and December 9
- Ice times set: No skate days 10/31, 11/22, 11/23, 12/25-12/30, 1/1

### **President Report** – Andy Barnes

- Annual confirmation and filing of our MAHA Affiliate Agreement- Andy will file by Aug 30th.
- Discussion of the phone conference Vicki and I had with Joel Holstege at our current accounting firm.
  - The recommendation was to not hire a CPA firm. If the treasurer maintains quick books that would be what we need for the size and needs of our association. CPA firm would not give us any protection we already have.
- Review and vote on resolutions needed to add signers to various GVAHA checking accounts (this may also be an item that Vicki has on her part of the agenda).
  - *Motion from Andy Barnes, President: board authorize Andy, Vicki, travel coach and/or financial manager as signers . Second from John Kersaan. Approved.*
- An ask of the hockey directors for a job description and GVAHA duties and tasks they do throughout the season will happen following the meeting.

### **Vice President Report** – John Kersaan

- Nothing to report

### **Secretary Report** – Audra Atkinson

- Approval of June Meeting Minutes.
  - *Motion to approve with proposed changes by Andy Barnes. Second by Brandon Gorby. Approved*
- Merchandising and Equipment Report - first round of jersey orders should be in by next week (week of Aug 7). Will need Board members to help sort.
  - Audra to send invoices to Vicki.
  - Next jersey order will be placed the week after Labor Day. Orders take 4-5 weeks to arrive from the order date.
- Working on new player packs. Garment bags are a little more this year. \$38.
  - Payment is needed to release the order. Check will be dropped off 8.2.23

### **Team Director & MAHA Representative Report** – Dave Atkinson

- Still waiting to hear from Kory Karlander about Mites
  - more information on details to come
- No ADRAY meeting since last board meeting

- Going to MAHA kick-off meeting on August 8 with Jack
- Need to order pucks for the season. Dave to coordinate ordering of pucks from SK8 proshop at the rink.
- Will have a draft of Operational Guidelines Rules and Regulations at the September meeting

#### **Manager Director Report – Karen Sobeck**

- Individual by age division manager meetings in August (10u-14u)
- Mite/CI/Fundamentals meeting in September

#### **Treasurer Report – Vicki Vander Veen**

- Update regarding our call with the cpa firm, community ed billings and financial statements.
- Request board approval that is needed for the bank for a couple of the accounts that all signers are changing and Andy is not currently on.
- Expectations for teams as far as communication for checks/funds needed and proper records for reconciling the team accounts so that it can be communicated to coaches and managers for the upcoming season.
- Coaches credits for prior and upcoming season - who has a record of it? There has been a question about a coach that did not receive their credit last year that needs to be researched. Also need to plan for the credits this year and how that is being managed.
  - Vicki to look at prior year credits.
  - Coaching reimbursement will happen once requirements are completed. Dave to coordinate the process for validation of coaching requirements and reimbursement.
- 23-24 season Managers (10u-14u) will have a document to complete with financial ins/outs that will get reconciled with the bank account for each team.

#### **Communications & Events Director Report – Ciji Marckini**

- LTP/LTS session info is on the website. Links to register will be posted on the website this week.
- TeamSnap Updates needed to teams (coach list, manager list)
  - Ciji to send current coach list to Dave/Jack/Joel for any needed additions
- Try Hockey for Free options: Nov 4 and Feb 24
- Ciji to send Raise Right to association

**Fundraising Director Report – Kelli Sterley**

- PWAA raffle for golf outing 8.13.23 The Pines
- BTAA Yeti raffle
- Transfer of information for Raise Right was sent to the treasurer.

**Sponsorship Director Report – Brandon Gorby**

- Updates to current sponsorship revenue
- Invoices for sponsors
- Sign production update

**Additional business in preparation for next meeting:**

Next meeting: Tuesday September 12, 7pm

**Meeting Adjourned by: Andy Barns at 7:57 pm**